Illustrators/VI Specialists
Phase I

SUBJECT MATTER	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
GENERAL ORIENTATION					
Employment Orientation: Civil service appointment and status, condition of employment, employee benefits, code of conduct, security requirements, and the Army career management programs.	Local activity	OJT	NA	Varies	K4
Command and agency orientation: Organization of the federal government DOD, DA MACOM, and the training activity to which the intern will be assigned.	Local activity	OJT	NA	Varies	K4
SPECIALIZED SUBJECT-MATTER ORIENTATION					
Creativity training and instruction	Local activity or vendor	OJT	NA	Varies	K9–K11, K16
Graphic art design	Local activity or vendor	OJT	NA	Varies	K9, K10, K20
Graphic art reproduction processing and technique	Local activity or vendor	OJT	NA	Varies	K15, K17, K24
Lettering and typography	Local activity or vendor	OJT	NA	Varies	K10, K35

TYPE: OJT   ON-THE-JOB TRAINING

Illustrators/VI Specialists
Phase I

SUBJECT MATTER	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
SPECIALIZED SUBJECT-MATTER ORIENTATION (cont'd.)					
Illustrating techniques	Local activity	OJT	NA	Varies	K11, K16, K18, K19
Training devices, exhibits, and displays (orientation)	Local activity	OJT	NA	Varies	
Photograph processing and printing techniques	Local activity	OJT	NA	Varies	K85
Photograph processing and printing techniques	Local activity	OJT	NA	Varies	K17, K89
TV graphics	Local activity	OJT	NA	Varies	K20, K26, K27
Training devices, exhibits and displays	Local activity	OJT	NA	Varies	K25, K85, K86
MACOM selected subject-matter training	Local activity	OJT	NA	Varies	K8
FORMAL TRAINING					
Intern Leadership Development Course	CAL	FC	1	1 week	K4, K5, K6
Information Resource Management	Local	FC	2	1 week	K1, K2, K3, K4, K5, K6, K7, K8
Introduction to ADP	Local vendor	FC	2	1 week	K11–K14, K17, K33

TYPE: **OJT**   **ON-THE-JOB TRAINING**   **FC**   **FORMAL CLASSROOM**

Illustrators/VI Specialists
Phase I (Continued)

SUBJECT MATTER	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
FORMAL TRAINING (Continued)					
Data Communications in Information Management	Local	FC	2	3 days	K27–K31
Graphic Design and Layout	Local	FC	2	Varies	K9, K10, K14, K20
Form and Composition	Local	FC	2	Varies	K9, K20
Basic Photography	Local	FC	3	Varies	K14, K17, K38, K85
Information Management Core Training for Interns	Local activity or vendor	FC	2	3 weeks	IM overview
Force Integration Course	Fort Belvoir	FC	2	1 week	K4–K6
Action Officer Development Course	AIPD	CC	1	Varies	K4–K6

TYPE: **FC**   **FORMAL CLASSROOM**   **CC**   **CORRESPONDENCE COURSE**

NOTE: The ACPM will ensure that training is adequate and timely. If the intern's qualifying experience meets the objective of the developmental activity in this MITP, that training will not be incorporated into the intern's IDP, and the IDP will be adjusted to allow participation in the activities which the intern requires for further development.

Illustrators/VI Specialists
Phase II

SUBJECT MATTER	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
Creativity training and instruction	Local or activity	FC or OJT	NA	NA	K9–K11, K–16, K18–K20
Graphic art design	Local or activity	FC or OJT	NA	NA	K9, K10, K18–K24, K32
Graphic art process and printing techniques	Local or activity	FC or OJT	NA	NA	K15, K17, K24, K25, K88
Illustrating techniques	Local or activity	FC or OJT	NA	NA	K11, K16, K18–K23
Training devices, exhibits, and displays (orientation)	Local or activity	FC or OJT	NA	NA	K32, K85
Photograph processing and printing techniques	Local or activity	FC or OJT	NA	NA	K17, K89
Audiovisual equipment	Local or activity	FC or OJT	NA	NA	K12–K14, K87
TV graphics	Local or activity	FC or OJT	NA	NA	K20, K26, K27
Facility management and administrative procedures	Local or activity	FC or OJT	NA	NA	K1–K8
MACOM-selected subject-matter training	Local or activity	FC or OJT	NA	NA	K4

TYPE: **FC   FORMAL CLASSROOM   OJT   ON-THE-JOB TRAINING**

Illustrators/VI Specialists
Phase II (Continued)

SUBJECT MATTER	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
FORMAL TRAINING					
Computer Graphics (Illustration)	Berkeley	FC	2	Varies	K12, K13
Computer Typography	DGEF	FC	3	Varies	K9, K10, K13, K14
Communications Techniques	USDA or local	FC	3	Varies	K3–K6, A5, A6
Effective Army Writing (AG0028)	ACCP	CC	3	Varies	K3–K6
Photography	Winona	FC	2	Varies	K17, K89

TYPE: **FC**   **FORMAL CLASSROOM**   **CC**   **CORRESPONDENCE COURSE**

Illustrators/VI Specialists
Phase III

SUBJECT MATTER	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
Printing production	Local activity	OJT	NA	NA	K15, K17, K24, K32, K88
Copy camera procedures	Local activity	OJT	NA	NA	K17, K24, K32, K89
Camera-Ready Mechanicals (CRMs)	Local activity	OJT	NA	NA	K8, K24, K32
Visualization (printed media)	Local activity	OJT	NA	NA	K9, K20, K24, K25, K32
Typography	Local activity	OJT	NA	NA	K9, K10, K35
Page Layout	Local activity	OJT	NA	NA	K9, K10, K14, K17, K18, K24, K32,

TYPE: **OJT**   **ON-THE-JOB TRAINING**

MASTER INTERN TRAINING PLAN
1020 and 1084 Series

Illustrators/VI Specialists
Phase III (continued)

SUBJECT MATTER	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
Publication Design	Local activity	OJT	NA	NA	K9–12, K14, K17–18, K24, K32, K89
MACOM-selected subject matter	Local activity	OJT	NA	NA	K4
FORMAL TRAINING					
DA Publications Management	Local activity	FC	3	2 weeks	K8, K10, K14, K15, K17
Briefing Techniques	USDA or local vendor	FC	3	3 days	K25, A5

TYPE: **FC   FORMAL CLASSROOM**   **OJT   ON-THE-JOB TRAINING**

Illustrators/VI Specialists
GS-5_9 levels

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
General Orientation	Local activity	OJT	N/A	Varies	K8, K24, K38, K39
Specialized Subject Matter	Local activity	OJT	N/A	Varies	K9, K20, K24, K32, K85–K89
FORMAL TRAINING					
Animation	Local	FC	2	3 days	K33
Basic Photography	Local	FC	2	Varies	K14, K17, K32, K85
Computer Graphics	Local	FC	2	3–5 days	K12, K13
Computer Typography	Technical School	FC	3	2 days	K9, K10, K13, K14
DA Publications Management, Correspondence Course (AG0021/DA Pam 351–21)	ACCP	CC	3	2 weeks	K8–K10, K14, K15, K17
Data Communications in Information Management	USDA	FC	2	3 days	K27–K31
Effective Army Writing, Correspondence Course (AG0028/DA Pam 351–21)	ACCP	CC	3	Variable	K3–K6
Exhibit Design Construction	Local	FC	3	2 weeks	K85
Form and Composition	Local	FC	2	Variable	K9–K20

TYPE: FC   FORMAL CLASSROOM   OJT   ON-THE-JOB TRAINING   CC   CORRESPONDENCE COURSE

E-34

ILLUSTRATORS/VI Specialists
GS-5_9 levels (Continued)

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
Graphic Design and Layout Techniques	Local	FC	2	Variable	K9, K10, K14, K20
Information Resource Management	USDA	FC	2	1 week	K1–K8
Introduction to ADP	USDA	FC	2	3 days/1 week	K11–K14, K17, K33
Publication Design	Local	FC	3	1 week	K9, K10, K14, K32
Techniques of Printing	Local	FC	3	1–2 weeks	K15
TV Fundamentals for Graphics Design	Local	FC	3	1 week	K20, K26, K27

TYPE: FC   FORMAL CLASSROOM

ILLUSTRATORS/VI Specialists
GS-11 level

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
Applications of Artificial Intelligence (AI)	Local	FC	3	3 days	K2, K27–K31
Introduction to Distributed Data Processing	Local	FC	3	2 days	K27–K31
Introduction to Expert Systems	Local	FC	3	2 days	K1–K8, K27–K31
Strategic Information Resource Management Planning	USDA or IRMC	FC	3	3 days	K1–K8
Introduction to Information Technology	Local	FC	3	3 days	K27–31
Introduction to IRM for Federal Agency Staff	Local	FC	3	2 days	K1–K8
Teleprocessing and Data Communications	Local	FC	3	4 days	K27–K31

TYPE: FC   FORMAL CLASSROOM

ILLUSTRATORS/VI Specialists
GS-11 level

COURSE TITLE	TRAINING SOURCE	TYPE	PRIORITY	COURSE LENGTH	KSAs ACQUIRED
Heraldry	Local activity	OJT	2	1 week	K37
Contracting Officer's Representative	ALMC	FC	2	2 weeks (16 hr satellite)	K1, K6, K8
Advanced Electronic Design	Technical School	FC	3	2–3 days	K9–K14, K20, K27
Symposium/Equipment	Professional Organization	FC	3	3 days	K12–K14, K25, K26–K28, K86, K87
Magazine Production	Local College	FC	3	1 week	K9, K10, K14, K16–K20, K24
National Audiovisual Association	Professional Organization	FC	3	4 days	K9–K18, K20, K21, K24, K32, K34–K36, K85, K87
Visual Design for Mass Media	Local College	FC	3	1–2 weeks	K9–K18, K20, K21, K22, K23, K35, K85, K88, K89

TYPE: **FC FORMAL CLASROOM** **OJT ON-THE-JOB TRAINING**